



CAE Directorate Candidacy Application

Commission Information

Vision Statement

ACPA's Commission for Assessment and Evaluation will be an international leader in the development of sound practices and education in student affairs assessment and evaluation.

Mission Statement

The Commission for Assessment and Evaluation promotes assessment skills and knowledge to facilitate and support student learning, development, and effective student affairs practice.

Areas of Focus

Our Directorate Board is made up of a variety of people all who are dedicated to helping us accomplish our mission. Each year the Directorate board develops teams, sets goals for each team, and members work year-round to accomplish their goals. This year's goals include having fun, creating a series of webinars and article/book discussions on assessment topics, developing online learning modules, providing educational sessions at Convention and the annual Assessment Institute, and expanding our communications networks.

Directorate Member Qualifications and Responsibilities

Qualifications:

- Must be a current ACPA member.
- Demonstrate skill and knowledge in assessment.
- Show interest in and enthusiasm for assessment.

Responsibilities:

- CAE membership is encouraged, but not required. CAE wishes to attract nominees who bring talent and expertise needed in student affairs assessment, although they may not be a CAE member at the time of nomination.
- May not serve on any other Commission Directorate during the three-year term of office.
- Attendance at the annual convention is strongly encouraged, as it is the only face-to-face meeting time for the Directorate.
- Be willing to assume leadership responsibility for a CAE project.
- Be willing to be an active and timely participant in all Directorate discussions.
- Be willing to present on assessment-related topics at ACPA conventions, ACPA summer assessment institute, ACPA regional assessment events or other such professional development as needs emerge and are addressed by CAE members for the benefit of ACPA members and of the profession.
- Contribute and participate in the CAE Directorate activities as a year-round responsibility to include the period of time pre- and post-convention.
- Contribute to or lead assigned projects, including Directorate discussions via email, telephone, and web-based video communication.
- Be willing to spend an average of 5 hours a month on CAE projects. Depending on the project, some times of the year will be busier than others.

Elections Timeline

- Wednesday, October 11-November 3: CAE Nominations open.
- **CAE Applications due Friday, November 3 (11:59pm)** to Hilary Lichterman at hilaryl@sc.edu.
- For more information, please contact CAE Elections Coordinator: Hilary Lichterman, hilaryl@sc.edu or 803-777-5412.
- November 4-7: Review CAE nominations, slate candidates, and submit information to International Office.
- November 10: Slate candidates on CAE website
- November 20 - December 8: Voting

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Candidate Information

- 1) Basic Information:
 - a. Name: Michael L. King
 - b. Institution: The University of Southern Mississippi
 - c. Title: Assistant to the VPSA and Director of Strategic Planning
 - d. Department: Office of the VPSA
 - e. Email: m.l.king@usm.edu
- 2) Please describe why you are interested in becoming a Directorate member with the Commission for Assessment & Evaluation.

Since learning of the ACPA's CAE, I have been impressed with the group's success in advancing assessment. I value these efforts because they are essential to supporting a culture of student learning and academic success, which is my primary professional goal. I want to be part of the CAE because our goals are complementary and because I believe my experiences have prepared me well to be a contributing member.

- 3) How do you believe your past experience and expertise in the field of assessment in student affairs will relate to your position on the Directorate?

I have directed and coordinated assessment efforts (i.e., accountability, operational, program, and learning outcome measurement) on both departmental and divisional levels. I have directed efforts to revise the division's mission statement, establish values and a vision, and chart a strategic plan to fulfill these goals. I have reviewed many resources produced by ACAP, the National Institute for Learning Outcomes and Assessment, the Association of American Colleges and Universities, the Council for the Advancement of Standards, and more. With this background and my experience applying learned concepts to my home institution, I believe I could be another positive influence on an already experienced board.

- 4) Please describe any previous involvement in the Commission for Assessment and Evaluation, or any other ACPA-related work/presentations.

I attended the 2014 Assessment Institute and I have attended CAE events as well as presentations during the Montreal convention. Most recently I submitted a session proposal for the Houston conference, which is about our division's use of AAC&U's VALUE rubrics tools for coordinating both curriculum development and student learning measurement.

- 5) Below you will find a list of committees in which Directorate members collaborate throughout the year. Please rank your preference in serving with these committees/project areas (1 = least interested to 8 = most interested). Then, please describe ONE idea that you believe could benefit the Commission as it relates to any one of these committees:

- a. **Student Affairs Assessment Institute:** Planning, implementing, and evaluating the annual Institute (Rank: 8)
- b. **Communications:** Coordinate and provide regular updates for blog, website, and social media; liaison with workgroups (Rank: 1)
- c. **Commission Logistics:** Coordinate convention activities, elections process, and orientation for new members (Rank: 3)
- d. **Convention Program Series:** Identify hot topics/best practices; solicit programs and lead presenters (Rank: 7)
- e. **Webinars:** Identify topics; plan, implement, and evaluate 3-4 webinars (Rank: 4)
- f. **Online Learning:** Work with the International Office to develop 2+ online learning modules on assessment topics (Rank: 2)
- g. **Book Discussions:** Develop 4 article/book discussions utilizing various methods (webinar, social media) (Rank: 6)
- h. **Publications:** Coordinate 2-3 publications on theme-based or stand-alone topics; team to plan/author or recruit writers (Rank: 5)

ONE Idea:

I think the Commission and those who use its services would benefit from an expanded focus on strategic planning, student learning measurement, and how these efforts might best be linked to and coordinated with academic partners. My idea is that, in addition to expanding professional development opportunities in these areas, the CAE should devise a program to celebrate institutions who do this work (i.e., quality and coordinated assessment) successfully. Recognized institutions would then serve as high-level examples to which others might aspire.

I understand that by submitting this document, I consent to being considered as a candidate for the Commission for Assessment and Evaluation Directorate, with the information provided on this form visible to voting members.

I agree that I will serve a three-year term, if elected.

Candidate Initials: MLK

ACPA #: 0063080

Date: October 22, 2017

If you have questions regarding nominations or elections, please contact Hilary Lichterman, CAE Elections Coordinator at: hilaryl@sc.edu or 803-777-5412

Applications due to Hilary Lichterman at hilaryl@sc.edu by Friday, November 3, 2017 by 11:59pm