



REGISTRATION FORM

ACPA SSAO (Senior Student Affairs Officer) Symposium VIII

November 11 & 12, 2010 Washington, DC, USA

THREE EASY WAYS TO REGISTER

Online

www.myacpa.org

Fax

202.296.3286

Mail

ACPA, Attn: SSAO Symposium VIII, One Dupont Circle NW,
Suite 300, Washington, DC 20036-1188, USA

NAME _____

POSITION _____ INSTITUTION _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

E-MAIL _____ PHONE _____ FAX _____

MEMBERSHIP
NUMBER (ACPA members) _____

YEARS OF PROFESSIONAL
EXPERIENCE (**excluding** graduate school) _____

SPECIAL NEEDS (Dietary, access, other) _____

REGISTRATION FEE *(Please register by October 11, 2010)*

PAYMENT METHOD

___ CHECK ___ VISA ___ MASTERCARD
___ AMERICAN EXPRESS ___ DISCOVER

NUMBER OF ATTENDEES _____

× \$150 each
*Includes all meals,
refreshment breaks and
symposium materials*
= \$ _____

CARD NUMBER _____ EXPIRATION DATE _____

PRINT NAME _____

SIGNATURE _____

PAYMENT AND CANCELLATION POLICY

Registrations can be paid by check, VISA, MasterCard, Discover, or American Express. All fees must be prepaid. **Purchase orders are not accepted.** Refunds will be given for cancellations, received in writing at ACPA by October 22, 2010 less a \$55 processing fee. After October 22nd, there are no refunds. ACPA reserves the right to charge a service fee of \$20 for returned checks. A processing fee of \$20 per registration will be charged for credit cards declined or to change payment methods after the initial payment is processed. Registrations are non-transferable. The conference may be cancelled or postponed due to insufficient enrollment or other unforeseen circumstances. In this case, the fees will be fully refunded; however, ACPA will not be responsible for other additional costs, charges or expenses, including cancellation/change charges assessed by airlines and/or travel agencies. All rates are in U.S. dollars.

CONTACT INFORMATION

Questions? Contact Vernon A. Wall, ACPA Director of Educational Programs and Publications, at 202.835.2272 or e-mail vwall@acpa.nche.edu.